

**HARVARD COLLEGE**  
**Request for Dean's Letter**



**Winthrop House**

**STUDENT:** Please complete this form and give it to your Allston Burr Senior Tutor.

Name of Student (print): \_\_\_\_\_ Class: \_\_\_\_\_

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**Preparation and Release of Dean's Letter**

I hereby request that Harvard College prepare a Dean's Letter in support of my application(s) to professional school or for a fellowship. I understand and agree that, to prepare the Dean's Letter, officers of the College, including my Allston Burr Senior Tutor and others, will access my educational records.

I further request that Harvard College send the Dean's Letter to the institutions that I designate. I will provide my Allston Burr Senior Tutor with a written list of all such institutions.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

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**Waiver of Access to Dean's Letter**

I understand that, under the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g ("FERPA"), I have the right to see the Dean's Letter.

I hereby \_\_\_\_ WAIVE / \_\_\_\_ DO NOT WAIVE my right of access under FERPA with respect to the Dean's Letter.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date